

Staff Report to the Board

December 16, 2015

Contracting, Personnel, and General Administration

The CRA has posted a job opening for a Project Manager position, currently listed on our website (<http://www.cambridgeredevelopment.org/jobs-contracting/>) and multiple other job sites. This position will provide critical support for the implementation of new projects and programs of the Kendall Square Urban Redevelopment Plan, such as an economic development programs and additional community engagement efforts.

The 2014 audit is complete and is to be presented and distributed by our auditors, Roselli Clark and Associates, at the Board meeting. With a referral from Roselli Clark and Associates, the CRA has entered into a new contract for on-call accounting services with Richard Viscay to perform comptroller functions and further refine our financial controls and procedures. Additionally we are working to close out the books for 2015 and complete all necessary tax documents.

Staff hired office movers to relocate our off site storage from Metropolitan Storage to Planet Storage in Somerville. We will be consolidating files from special council at this site as well. We are developing a scope of services for a records management consultant to help organize our active and off site document organization.

Draft Forward Calendar

February 2016	March 2016
Annual Report	Personnel Policy Revisions
Election of Officers	Infill Development Plan Concepts
Kendall Wayfinding Kiosks	Vail Court Alternatives
Kendall Square Implementation Plan	Point Park Designs

Projects and Initiatives

Ames Street Residences

The project is working through the final stages of permitting while site work by Eversource is wrapping up this week. To provide a staging for the construction, Boston Properties will be closing the entrance lane for the Green Garage off of Ames Street at the end of the month. Entry into the Green Garage for vehicular traffic will only be available from the Broadway Entrance. The two exit lanes out onto Ames Street will remain open for the time being.

80 Broadway

The innovation space in the basement of Four Cambridge Center at 80 Broadway is now occupied by a unique collaborative between Target Corporation, the MIT Media Lab and Ideo called the Future of Food.

Kendall Square EcoDistrict

The CRA has drafted for execution a revised MOU with the EcoDistrict stakeholders, to fund the current project manager contract with Linnean Solutions for 6 months. This will provide management continuity through the ongoing district energy feasibility study, bicycle parking competition, and to continue to facilitate strategic and governance planning for the initiative. As the CRA continues to function as the fiscal agent of the group, the stakeholders will consider the appropriateness of asking the CRA to perform a more long-term role management the EcoDistrict effort.

Point Park and Binney Street Park

The City has selected Stoss Design to conduct the design work for both the Porkchop/Binney Street Park and Point Park. Public design meetings for these parks are anticipated in early spring. The CRA staff have proposed a multi-phased approach toward the redesign of Point Park to be coordinated between Boston Properties and the City whereby the designers will propose small design changes to be considered along with the surface restoration to be implemented by Boston Properties. A later phase of park development could involve additional landscape changes, especially on the current lawn area owned by the CRA.